

Company number: 09125623

City & Hackney GP Confederation C.I.C.

Report and financial statements
For the year ended 30 September 2018



City & Hackney GP Confederation C.I.C.

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For the year ended 30 September 2018

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City & Hackney GP Confederation C.I.C.

Reference and administrative details

For the year ended 30 September 2018

Company number	09125623 – incorporated in the United Kingdom
Registered office and operational address	2 nd Floor, The Lawson Practice 85 Nuttall Street LONDON, N1 5HZ
Directors	Directors who served during the year and up to the date of this report were as follows: Clare Ashton (left 31 March 2018) Russell Barnes–Heath (Director of Finance & Information) Dr Matthew Bench (appointed 1 October 2018) Shabana Begum Dr Nick Brewer Dr Deborah Colvin (Chair) Dr Stephanie Coughlin (left 31 March 2018) Colin Jacobs Dr David Keene (left 31 July 2018) Dr Gopal Mehta Laura Sharpe (Chief Executive Officer) Dr Sarah Williams
Bankers	Lloyds Bank SME Client Relationship Team 4 th Floor, 125 London Wall LONDON, EC2Y 5AS The Co-operative Bank Charity, Co-operative & Social Enterprise Banking 3 rd Floor, St Paul's House, 10 Warwick Lane LONDON, EC4M 7BP
Solicitors	Hempsons Hempsons House, 40 Villiers Street LONDON, WC2N 6NJ
Auditor	Sayer Vincent LLP Chartered Accountants and Statutory Auditor Invicta House, 108–114 Golden Lane LONDON, EC1Y 0TL

Directors' report

For the year ended 30 September 2018

The directors present their report and the audited financial statements for the year ended 30 September 2018.

City & Hackney GP Confederation CIC

City & Hackney GP Confederation ("the Confederation") was set up in July 2014 as a Community Interest Company (CIC) with a membership of 43 GP practices in City and Hackney, with a total registered patient list size of 321,376 (as at 1 October 2018). The company is a not-for-profit organisation in which each of the non-corporate GP practices in City and Hackney are equal shareholders. Each of the practices pays an annual membership fee to the Confederation based on the size of their registered patient list.

In October 2017, following a procurement exercise led by NHS England, the ownership of three practices changed, one of which resulted in two former practices essentially becoming one practice over two sites. The total number of practices in City and Hackney reduced to 42 but there was no corresponding decrease in patient list size or income to the Confederation as a result.

The purpose of the Confederation is to support member GP practices to improve quality, resilience and stability in primary care, and to develop innovative, cost-effective services that respond to the needs of local people.

The Confederation's Clinical Board (the Board) is made up of five elected GPs - one of whom is elected as Chair, with the other four made up of one elected representative from each quadrant of the borough. (There were actually five individuals covering the four elected quadrant roles, up to 31 March 2018, as one quadrant GP position was covered by two GPs operating a job share). Other members of the Board include an elected Practice Manager and Practice Nurse, two Lay Members, and an appointed Chief Executive Officer and a Director of Finance & Information. All the Board members, except the two Lay Members, are directors of the Company, i.e. there are 9 directors in total. (10 directors were actually in post, up to 31 March 2018, due to two GPs job-sharing one of the quadrant roles. At the year-end, (i.e. as at 30 September 2018), 8 directors were in post following a retirement in July 2018. The 9th director was elected and appointed to the Board in October 2018).

Key Activities and Achievements

Over the past 12 months the Confederation was commissioned by City & Hackney Clinical Commissioning Group to deliver on a number of enhanced primary care contracts, which it delivered by sub-contracting with its member practices and supporting practices to deliver the contract requirements. Further details of these contracts are included in the Strategic Report that follows.

The Confederation also directly provides a Stop Smoking service commissioned by the London Borough of Hackney and a Childhood Immunisation Service and Extended Access Hubs commissioned by City & Hackney Clinical Commissioning Group. Following a procurement process,

Directors' report

For the year ended 30 September 2018

a new Stop Smoking Service contract was awarded to Whittington Health as the Lead Provider from 1 July 2018, for 3 years, with the Confederation sub-contracted by the Whittington to provide the GP Hub part of this service.

A summary of the Confederation's key achievements during the last 12 months of operation is reported in the Strategic Report.

Future Plans

The Confederation continues to be an ambitious and forward-thinking organisation, and work over the coming year will continue to focus on improving and developing primary care services and ensuring that primary care is able to play an active and significant part in the development of new service models and approaches to care.

During 2017/18 the Confederation developed a 7 Year Business Strategy to cover the period of the new 7 Year single contract with City & Hackney Clinical Commissioning Group, together with an Annual Business Plan setting out 8 key priorities.

The agreed priorities for the 12 months from 1 April 2018 are:

Priority 1 – Neighbourhoods Development

- Developing active Neighbourhoods – strong practice engagement, ownership and leadership starting to make some service changes at neighbourhood level;
- Regular provision of performance data to provoke neighbourhood discussion and debate about variation and ideas on how to address these issues;
- Developing neighbourhoods to help practices improve performances in GMS areas e.g. childhood immunisations, breast cancer, and smears;
- Developing pilots in selected neighbourhoods to test different models prior to roll-out in 2019/20 e.g. community nursing, mental health, social services;
- Development and piloting of shadow neighbourhood budgets and development of care pathways at a neighbourhood level;
- Developing patients' understanding of neighbourhoods.

Priority 2 – Access and Duty Doctor

- Supporting practices to improve access to primary care – ensuring Duty Doctor is delivering consistently;
- Thinking differently – making a step change on access;
- Supporting practices to develop local approaches to managing access and demand issues – Patient First, Ask My GP, E-Consult, use of AT Medics tools, Patient Partner etc.;
- Developing proposals on transforming the extended access hubs to better link to neighbourhoods.

Directors' report

For the year ended 30 September 2018

Priority 3 – Contracts

- Ensuring the 7 year contract delivers;
- Developing longer-term outcome measures for the 7 year contract;
- Delivering the Confederation's other contracts e.g. London Borough of Hackney contracts;
- Developing clear payment mechanisms, rules, outcomes etc. for the single contract;
- Delivering financial support to practices by facilitating contract delivery;
- Supporting practices to meet the contract service delivery targets for health gain, and therefore maximising income to keep practices resilient.

Priority 4 – Workforce Development

- Reception skills training, and Quality Improvement (QI) coaches in each practice;
- Recruiting more salaried GPs and work to retain them in Hackney;
- Health Care Assistant development and supporting practices to make effective use of HCAs;
- Developing health coaches – work on motivational behaviour changes;
- Discussions with practices around changes to primary care model and workforce redesign – fewer GPs, developing navigators in primary care etc.;
- Continuing/expanding workforce development schemes – e.g. Practice Nurses, salaried GPs, etc.
- Supporting practice staff recruitment;
- Supporting workforce development in the context of neighbourhoods including exploring the development of Health and Community Connectors, Peer Support Groups, active involvement of the voluntary sector, an expanded role for Health Care Assistants (HCAs), and the development of support and training for carers.

Priority 5 – Adding Value to Practices

- Ensuring all practices understand the Confederation aims and support these;
- QI/resilience work needs to show results – needs to result in stronger practices;
- Improving perception about the Confederation with practices – run survey and plan to run a year later;
- Working towards economies of scale that are relevant to practices and so they can join without feeling threatened;
- Developing effective proposals for practices to support them e.g. IT, access;
- Focusing QI work on support practices most need e.g. developing receptionists, use of HCAs etc.
- Ensuring that a robust and fair process for QI is in place and embedded in local practices.

Priority 6 – Patient Participation

- Attracting resources and supporting better patient participation e.g. Patient Participation Groups at neighbourhood level;
- Developing ways to find out what patients think of primary care services;
- Every practice to have online mechanism for patients to feed back and for practices to respond;
- Learning from patient feedback and experience;
- Piloting a new approach to patient feedback through Care Opinion.

Directors' report

For the year ended 30 September 2018

Priority 7 – Confederation Development

- Developing a 7 year plan;
- Maintaining stability of in-house Confederation team despite challenges of multiple pots of funding;
- Resolving the Confederation pensions gap;
- Confederation to be fully prepared for GDPR (General Data Protection Regulations);
- Developing a communications strategy to ensure that communications are clear and issued regularly to both shareholders and stakeholders;
- Developing a delivery plan for use of the 2018/19 funding to support primary care at-scale working and development;
- Consideration of a training branch/arm to the Confederation.

Priority 8 – System Contribution and Role

- Establishing the Confederation further as a vital partner in the health and social care system e.g. neighbourhoods, work streams;
- Developing integrated working with secondary, community and mental health;
- Embedding the Confederation's role and influence within the work streams;
- Ensuring that funding follows as work transfers from secondary to primary care;
- Continuing to develop the wider partnership role of the Confederation, including the development of partnerships with charitable, community and voluntary sector organisations.

Statement of responsibilities of the directors

The directors are responsible for preparing the directors' annual report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of City & Hackney GP Confederation CIC and its surplus or deficit for that period.

In preparing these financial statements, the directors are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain City & Hackney GP Confederation CIC's transactions and disclose with reasonable accuracy at any time its financial position and enable them to ensure that the financial statements

City & Hackney GP Confederation C.I.C.

Directors' report

For the year ended 30 September 2018

comply with the Companies Act 2006. They are also responsible for safeguarding the assets of City & Hackney GP Confederation CIC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on City & Hackney GP Confederation CIC's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from legislation in other jurisdictions.

Each of the directors confirms that to the best of his/her knowledge there is no information relevant to the audit of which the auditor is unaware. Each of the directors also confirms that he/she has taken all necessary steps to ensure that he/she is aware of all relevant audit information and that this information has been communicated to the auditor.

Sayer Vincent LLP was reappointed as the company's auditor during the year and has expressed its willingness to continue in that capacity.

Approved by the directors on 29 March 2019 and signed on their behalf by

Laura Sharpe
CEO



Russell Barnes-Heath
Director of Finance & Information

Strategic report

For the year ended 30 September 2018

The directors have pleasure in presenting their strategic report for the year ended 30 September 2018.

Strategic review

Over the past 12 months, the Confederation was commissioned by City & Hackney Clinical Commissioning Group to deliver on a number of enhanced primary care contracts including:

- Long Term Conditions
- Frail Home Visiting
- Extended Hours/Enhanced Access
- Duty Doctor
- Mental Health
- Vulnerable Children
- Maternity
- Early Years
- End of Life
- Phlebotomy
- Post-Operative Wound Care

The Confederation delivers on these contracts by sub-contracting with its member practices and supporting practices to deliver the contract requirements. The Confederation also directly provides a Stop Smoking service commissioned by the London Borough of Hackney and a Childhood Immunisation Service and Extended Access Hubs commissioned by City & Hackney Clinical Commissioning Group. Following a procurement process, a new Stop Smoking Service contract was awarded to Whittington Health as the Lead Provider from 1 July 2018, for 3 years, with the Confederation sub-contracted by the Whittington to provide the GP Hub part of this service.

Key achievements during the last 12 months of operation included:

- Further developing the organisation with full support and sign-up from all GP practices in City and Hackney;
- Further developing a culture across GP practices of working together collaboratively and supporting each other to achieve total population coverage across a large contract portfolio;
- Successfully negotiating and agreeing a single 7 year contract with City & Hackney Clinical Commissioning Group from 1 April 2018;
- Establishing a community anti-coagulation service during 2017/18, and developing a number of GP practices as anti-coagulation hubs;
- Achieving major health gain in the management of Long Term Conditions, resulting in City and Hackney practices being amongst the most highly performing in the country – see additional information below:

○ QOF (Quality and Outcomes Framework)

City & Hackney – National (England) QOF Performance

QOF Indicator	National Ranking	
	2013 before the Confederation was established	2016 after the Confederation was established
Atrial fibrillation anticoagulants	29 th	2 nd
CHD BP control	35 th	1 st
COPD FEV1	7 th	1 st
Hypertension BP control	128 th	1 st
Stroke BP	50 th	1 st
Diabetes BP control 140/80	78 th	1 st
Diabetes cholesterol control	30 th	2 nd
LTC current smokers with advice	80 th	1 st

- Offering an additional 17,000 extended hours appointments for patients over the past year, 88% of which were delivered by GPs;
- Continuing to achieve significant improvements in the numbers of local people being supported to give up smoking. The service has delivered quitter rates above the contract target of 750 4-week quitters per annum for each of the 3 years of the contract;
- Appointing and developing 8 Neighbourhood Clinical Leads, appointing a Primary Care Neighbourhood Development Manager, engaging GP practices in the neighbourhood model for City and Hackney;
- Successfully organising and facilitating 8 large neighbourhood workshops in July 2018 that brought whole practices teams together at a neighbourhood level for learning, development and discussion;
- Maintaining and extending a Salaried GP scheme which has contributed significantly to the building of additional GP capacity within City and Hackney ;
- Recruiting successfully to a third cohort for a 12-month Salaried Trainee Practice Nurse scheme to attract and train qualified nurses as Practice Nurses and to increase Primary Care Nursing capacity in City and Hackney;
- Developing and successfully completing a fully funded Salaried Trainee Practice Manager scheme to train a cohort of 6 Trainee Practice Managers to develop practice management expertise in City and Hackney and prepare for succession planning;
- Successfully bidding on behalf of 4 GP practices in North Hackney for Clinical Pharmacists in General Practice funding through Wave 4 of the national scheme;
- Continuing to contribute to the development of a Community Education Provider Network (CEPN) in City and Hackney, and successfully securing funding to support the training and development of primary care staff;
- The Confederation continues to be an ambitious and forward-thinking organisation, and work over the coming year will continue to focus on improving and developing primary care services

and ensuring that primary care is able to play an active and significant part in the development of new service models and approaches to care.

Principal risks and uncertainties

The Confederation has a comprehensive and systematic risk management process in place, which culminates in Risk Registers being presented to the Audit Committee on a quarterly basis for thorough review and scrutiny. Risks are then reported to the Board by exception so that any necessary remedial action can be agreed. The register includes an assessment of the risk, its likelihood and impact, the controls in place, any gaps in control, proposed actions to mitigate the risk, and updates on progress against the latter reported each quarter.

The risk profile has not changed significantly since last year although many of the risks have reduced following management intervention. As at 30 September 2018, one of the main risks remains ensuring continued access to the NHS Pension Scheme and the difficulties associated with processing staff records and contributions, although this risk has also reduced.

Financial review

In the 12 months ending 30 September 2018, the Confederation recorded a surplus of £122,445 (2017: £144,960), (0.9% (2017: 1.3%) of turnover). This was better than planned primarily due to managing costs below income and ensuring that all new contracts made a positive contribution to the bottom line. This surplus will be carried forward as part of the retained earnings as a reserve to mitigate against future risks and unforeseen costs. Monthly finance reports to the Board included detailed analyses of budget variances, profit and loss by contract/project, and detailed cash-flow statements and forecasts.

Total income for the 12 months was £14.169m (2017: £11.145m), including £9.985m (2017: £8.424m) of 'pass-through' income in relation to member practices delivering the contracts commissioned by the CCG and Local Authority. This exceeded the planned income for the year as it included agreed funding from the One Hackney Performance Fund, monies due from CEPN (Community Education Provider Network), and income from new contracts which generated positive contributions to the Confederation's bottom line.

Total expenditure was £14.032m (2017: £10.946m) which included £9.985m (2017: £8.424m) in relation to payments to practices for contracts commissioned by the CCG and Local Authority.

Total reserves at the year-end stand at £590.7k (2017: £468.2k) (i.e. the accumulated surplus). As agreed at the 2016 AGM, this reserve was used to invest in a new website and extranet in 2015/16, the latter to make the sharing of information with member practices easier, and a new finance system to improve financial reporting and accounting. The remaining balance will be protected and carried forward to mitigate against unknown costs or unforeseen circumstances, and/or to invest in some key priorities.

Strategic report

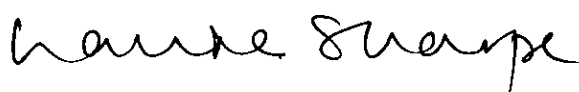
For the year ended 30 September 2018

The balance sheet remains healthy, with net assets of £590.7k (2017: £468.2k) including a strong cash balance of £3.6m (2017: £2.8m) to meet future liabilities.

A balanced budget for 2018/19 has been set, including a fully funded Salaried GP Scheme. The Confederation has developed a 7 year Business Strategy and supporting financial plan, but in addition to the balanced 2018/19 Budget, a detailed cash-flow forecast running to December 2019 shows that the organisation is financially viable and solvent. The Confederation continues to try to diversify its income base so that it is less dependent on one or two main commissioners and plans to broaden this further by winning new contracts.

A key challenge and success in previous years was the work undertaken to gain access to the NHS Pension scheme; an important benefit for both the Confederation's directly employed staff and its member practices in terms of the treatment of subcontracted income. The latter was secured with a rule change governed by a new Statutory Instrument that came into effect on 1 April 2016. These important changes were worked on with the Department of Health, NHS England and the NHS Pensions Agency and should benefit all other GP Confederations across the country. The directors recognise the importance of continued access to the NHS Pension Scheme and keeping employee records up to date and therefore continue to work closely with NHS England and the Pensions team in the NHS Business Services Authority to ensure this. Some residual difficulties associated with processing certain staff records and contributions are being worked on and the GP Confederation's access to the Scheme is also dependent on having the correct form of contracts in place in the future. As a result, this issue remains one of the principal risks on the organisation's Risk Register.

Approved by the directors on 29 March 2019 and signed on their behalf by



Laura Sharpe
CEO



Russell Barnes-Heath
Director of Finance & Information

Independent auditor's report

To the members of

City & Hackney GP Confederation C.I.C.

Opinion

We have audited the financial statements of City & Hackney GP Confederation C.I.C. (the 'company') for the year ended 30 September 2018 which comprise the statement of income and retained earnings, statement of financial position, statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- Give a true and fair view of the state of the company's affairs as at 30 September 2018 and of its result for the year then ended
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice
- Have been prepared in accordance with the requirements of the Companies Act 2006

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- The directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- The directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Independent auditor's report

To the members of

City & Hackney GP Confederation C.I.C.

Other information

The other information comprises the information included in the directors' annual report and the strategic report, other than the financial statements and our auditor's report thereon. The directors are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- The information given in the directors' annual report and the strategic report for the financial year for which the financial statements are prepared is consistent with the financial statements
- The directors' annual report and the strategic report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' annual report and the strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- Adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- The financial statements are not in agreement with the accounting records and returns; or
- Certain disclosures of directors' remuneration specified by law are not made; or
- We have not received all the information and explanations we require for our audit.

Independent auditor's report

To the members of

City & Hackney GP Confederation C.I.C.

Responsibilities of directors

As explained more fully in the statement of responsibilities of the directors, set out in the directors' annual report, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.

Independent auditor's report

To the members of

City & Hackney GP Confederation C.I.C.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the company's members as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Helen Elliott (Senior statutory auditor)

9 April 2019

for and on behalf of Sayer Vincent LLP, Statutory Auditor
Invicta House, 108-114 Golden Lane, LONDON, EC1Y 0TL

City & Hackney GP Confederation C.I.C.

Statement of income and retained earnings

For the year ended 30 September 2018

	Note	2018 Total £	2017 Total £
Income from:			
Turnover	2	14,169,075	11,144,558
Expenditure on:			
Direct payments to GP Practices		9,985,376	8,423,584
Staff costs	4	2,501,662	2,171,741
Education and training		83,878	53,901
Office and property costs		121,600	147,161
Legal, professional and consultancy fees		164,250	81,422
Project expenditure		778,905	-
One Hackney Performance Fund expenditure		230,000	42,304
Other		150,866	26,235
Medical Equipment (Anticoagulation)		15,301	-
Total expenditure		14,031,838	10,946,348
Surplus on ordinary activities before taxation	3	137,237	198,210
Taxation on surplus on ordinary activities	5	(14,792)	(53,250)
Surplus for the financial year		122,445	144,960
Retained earnings			
Retained earnings brought forward		468,218	323,258
Surplus for the financial year		122,445	144,960
Retained earnings carried forward		590,663	468,218

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. All movements in equity are included within the statement above.

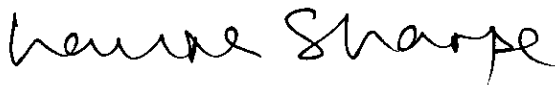
Statement of financial position

Company no. 09125623

As at 30 September 2018

	Note	2018 £	£	2017 £	£
Current assets					
Debtors	6	1,720,871		1,556,866	
Cash at bank and in hand		3,603,070		2,792,077	
		<u>5,323,941</u>		<u>4,348,943</u>	
Creditors: amounts falling due within one year	7	<u>4,733,277</u>		<u>3,880,724</u>	
Net current assets			<u>590,664</u>		<u>468,219</u>
Net assets			<u>590,664</u>		<u>468,219</u>
Capital and reserves					
Share capital	9		1		1
Retained earnings			<u>590,663</u>		<u>468,218</u>
Total funds	10		<u>590,664</u>		<u>468,219</u>

The financial statements were approved by the Board of Directors on 29 March 2019 and signed on their behalf:



Laura Sharpe
CEO



Russell Barnes-Heath
Director of Finance and Information

City & Hackney GP Confederation C.I.C.

Statement of cash flows

For the year ended 30 September 2018

	Note	2018 £	2017 £
Cash flows from operating activities:			
Surplus on ordinary activities before taxation		137,237	198,210
Adjustments for:			
Interest received		-	(2,506)
(Increase) in debtors		(167,114)	(529,566)
Increase in creditors		903,090	732,520
Cash from operations		873,213	398,658
Income taxes paid		(62,220)	-
Net cash generated from operating activities		810,993	398,658
Cash flows from investing activities:			
Interest received		-	2,506
Net cash from investing activities		-	2,506
Net increase in cash and cash equivalents		810,993	401,164
Cash and cash equivalents at beginning of year		2,792,077	2,390,913
Cash and cash equivalents at end of year		3,603,070	2,792,077

1 Accounting policies

a) Statutory information

City & Hackney GP Confederation CIC is a company limited by share capital and is incorporated in England & Wales. The registered office address is 85 Nuttall Street, London, N1 5HZ.

b) Basis of preparation

These financial statements have been prepared in accordance with applicable United Kingdom accounting standards, including Financial Reporting Standard 102 - 'The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' ('FRS 102'), and with the Companies Act 2006. The financial statements have been prepared on the historical cost basis.

c) Going concern

The directors consider that there are no material uncertainties about the Confederation's ability to continue as a going concern.

d) Income

Turnover represents net invoiced sales of services, exclusive of VAT.

Income is recognised when services have been delivered to customers.

e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the bank.

f) Operating leases

Rental charges are charged on a straight line basis over the term of the lease.

g) Property, plant and equipment

Items of equipment are capitalised where the purchase price exceeds £2,000. Assets are reviewed for impairment if circumstances indicate their carrying value may exceed their net realisable value and value in use.

h) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

i) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

j) Creditors

Short term trade creditors are measured at the transaction price.

k) Deferred tax

Provision is made on the liability method for all taxation deferred in respect of timing differences to the extent that, in the opinion of the directors, a liability is likely to crystallise in the foreseeable future.

l) Pensions

Certain employees are members of the NHS Pension Scheme, a defined benefit scheme. The company makes contributions on behalf of employees who are members in accordance with the requirements of the scheme. Other than those contributions, there is no additional liability to City & Hackney GP Confederation in respect of the scheme. See details in note 12.

Notes to the financial statements

For the year ended 30 September 2018

2 Turnover

Turnover is attributable to the principal activity of the company.

	2018 £	2017 £
Confederation membership fees	316,642	309,016
CCG funding for Primary Care contracts	9,693,439	7,840,613
CCG - funding	395,674	395,776
One Hackney	232,880	290,109
Single Point of Access(SPOC)	-	36,060
Smoking Cessation	219,584	211,542
Salaried GP reimbursement	590,081	257,249
Salaried Practice Nursing Scheme	378,379	594,367
Salaried Trainee Practice Manager Scheme	241,068	27,239
HEENCEL/CEPN Schemes	14,127	204,408
Demand Management contract	140,618	300,730
NHS Health Checks contract	215,200	215,525
Childhood Immunisation project	125,766	31,618
Substance Misuse contract	65,306	99,482
Bank interest	-	2,506
IT Enabler	(13,583)	134,471
Practice Population Based Family Nursing	72,402	47,173
GP Resilience / Practice support	129,272	21,750
Enhanced Access Project	560,367	30,583
Medical Assistants in Primary Care	61,000	32,765
Other contractual/Miscellaneous	82,033	61,576
Estates and Technology Transformation Fund	7,800	-
Primary Care at Scale	93,345	-
Patient Participation Group	10,170	-
Neighbourhood Projects	47,305	-
Quality Improvement Programme	84,525	-
CEPN Transformation Projects	123,582	-
Co-Ordinate My Care FHV	73,912	-
Co-Ordinate My Care AUA	80,000	-
CEPN Infrastructure	89,065	-
Community Anticoagulation Contract	39,116	-
	<u>14,169,075</u>	<u>11,144,558</u>

3 Surplus on ordinary activities before taxation

This is stated after charging:

	2018 £	2017 £
Directors' remuneration	273,473	285,220
Directors' reimbursed expenses	191	827
Auditor's remuneration (excluding VAT):		
Audit	9,300	9,000
Other services	7,328	12,810
Operating lease rentals:		
Property	26,330	17,660
	<u>26,330</u>	<u>17,660</u>

Notes to the financial statements

For the year ended 30 September 2018

4 Directors' and employees' costs and emoluments

Emoluments cover salaries and employer pension contributions and are paid to directors of the company. This is shown in Note 3 as Directors' remuneration.

Staff costs (including directors) during the year were as follows:

	2018 £	2017 £
Wages and salaries	1,810,192	1,617,372
Social security costs	187,989	161,155
Pension costs	164,268	132,659
Other staff costs	339,213	260,555
	<u>2,501,662</u>	<u>2,171,741</u>

The average number of employees (including directors) during the year was as follows:

	Full time equivalent		Number	
	2018	2017	2018	2017
Trainee Nurses	10.74	13.75	11.42	14.58
Salaried GPs	5.33	3.11	8.58	5.25
Trainee Practice Managers	5.41	.45	5.42	.50
Neighbourhood Clinical Leads	.14	-	1.50	-
Board members	2.34	2.38	11.33	11.75
One Hackney & City staff	-	2.90	-	3.67
Smoking Cessation team	3.48	4.43	4.08	5.17
Childhood Imms Nurses	.50	.18	1.08	.50
Admin/Management	11.81	9.88	14.17	12.25
	<u>39.75</u>	<u>37.08</u>	<u>57.58</u>	<u>53.67</u>

The total employee benefits (including employer's national insurance and employer's pension contributions) of the key management personnel were £454,797 (2017: £435,291).

5 Taxation

	2018 £	2017 £
(a) Analysis of charge in period:		
Current tax		
UK corporation tax on profits of the period	11,683	67,048
Total current tax	<u>11,683</u>	<u>67,048</u>
Deferred tax	3,109	(13,798)
Total corporation tax recognised in profit or loss	<u>14,792</u>	<u>53,250</u>

(b) Factors affecting tax charge for the period

Profit before tax	137,237	198,210
Profit multiplied by the standard rate of UK corporation tax 19%	26,075	38,651
Effects of:		
Profits from mutual trading	(11,283)	(1,631)
Pension adjustment	(3,109)	(6,381)
Adjustments to charge in respect of previous periods	-	36,409
Taxation charge for the period	<u>11,683</u>	<u>67,048</u>

5 Taxation (continued)

Deferred taxation

	Pension creditor £	Total £
At 1 October 2017	(13,798)	(13,798)
Movement in the year	3,109	3,109
At 30 September 2018	<u>(10,689)</u>	<u>(10,689)</u>

6 Debtors

	2018 £	2017 £
Trade debtors	1,413,605	542,357
Accrued income	267,211	976,375
Prepayments	29,366	24,336
Deferred tax asset	10,689	13,798
	<u>1,720,871</u>	<u>1,556,866</u>

7 Creditors: amounts falling due within one year

	2018 £	2017 £
Trade creditors	18,269	250
Accruals	1,855,543	226,581
Prepaid income	96,750	632,541
Deferred income (note 8)	2,512,651	2,663,118
Tax and Social Security	-	69,398
Corporation Tax	11,683	62,220
VAT	95,071	55,109
Pension contributions	143,310	171,507
	<u>4,733,277</u>	<u>3,880,724</u>

Notes to the financial statements

For the year ended 30 September 2018

8 Deferred income

Income has been deferred where it has been received to meet future commitments or for contracts that specify that any under-spend must be returned or that the contract period may be extended to allow time for the under-spend to

	2018			2017		
	£	£	£	£	£	£
Balance at the beginning of the year			2,663,118			1,601,503
	Deferred	Released	Change	Deferred	Released	Change
One Hackney Performance Fund		(232,880)	(232,880)	-	(108,592)	(108,592)
Mental Health Alliance	347,186	(383,237)	(36,051)	175,010	(221,462)	(46,452)
Mental Health Dashboard						
Development		-	-	60,000	-	60,000
HENCEL	33,525	(22,127)	11,398	120,616	(239,525)	(118,909)
Practice Population based Family						
Nursing		(72,402)	(72,402)	392,328	(47,173)	345,155
Sal Trainee Practice Manager						
Scheme	63,666	(238,151)	(174,485)	318,329	(27,239)	291,090
CEPN infrastructure	142,000	(81,065)	60,935	20,000	-	20,000
Transformation projects		(123,582)	(123,582)	163,000	(4,707)	158,293
Medical assistants in primary care		-	-	199,000	(32,765)	166,235
Quality Improvement	466,157	(269,577)	196,580			
City & Hackney CEPN programme						
management		(22,000)	(22,000)	22,000	-	22,000
Childhood Immunisation	102,563	(112,074)	(9,511)	57,494	(31,617)	25,877
CCG funding for primary care (Pass						
Through)		-	-	-	-	-
Demand Management Contract	76,000	(139,565)	(63,565)	45,018	(300,730)	(255,712)
IT Enabler	57,950	(2,227)	55,723	164,399	(134,471)	29,928
Salaried Practice Nursing Scheme	412,417	(378,379)	34,038	587,581	(586,945)	636
Salaried GP Scheme	187,262	(187,441)	(179)	172,000	(62,270)	109,730
CMC (coordinate My Care) FHV	11,477	(73,912)	(62,435)	62,726	(1,174)	61,552
CMC (coordinate My Care) AUA		(80,000)	(80,000)	138,520	-	138,520
Clinical Pharmacy		-	-		(2,083)	(2,083)
Single Point of Coordination (SPOC)	(9,599)		(9,599)	62,750	(36,061)	26,689
GP Resilience/Practice support	169,181	(191,125)	(21,944)	136,000	(21,750)	114,250
GP Reception & Clerical Trainee		(26,000)	(26,000)	26,000	-	26,000
Confederation Conference fees		-	-		(2,592)	(2,592)
Enhanced Access Hubs	861,537	(588,451)	273,086			
Anti-Coagulation	103,798	(49,426)	54,372			
Primary Care at Scale	68,704		68,704			
Patient Participation Group	29,330		29,330			
Balance at the end of the year			2,512,651			2,663,118

9 Share capital

The company's share capital at the year end was:

	2018	2017
	No.	No.
£0.01 ordinary shares:		
Called up, allotted and fully paid	40	39

(Note: one of the criteria for the Confederation to have access to the NHS Pension Scheme, is that it does not have any Corporate Shareholders. The 2 practices managed by corporate bodies do not therefore currently hold shares, hence 40 shares are allotted instead of the 42 member practices. However, NHS Pensions have recently advised that the shares can be held by named GPs on behalf of these practices, so shares will be issued in due course).

10 Reconciliation of movements on shareholders' funds

	2018 £	2017 £
Shareholders' funds at the start of the year	468,219	323,259
Surplus for the financial year	122,445	144,960
Shareholders' funds at the end of the year	<u>590,664</u>	<u>468,219</u>

11 Related party transactions

Payments were made to GP practices for their delivery of the CCG primary care contracts and for being Smoking Cessation Hubs, Enhanced Access Hubs and Childhood Immunisation Hubs. Payments for property rental were also made to the Lawson Practice. These practices employ Confederation members and directors.

No other payments were made to members or directors other than for salary payments to directors for their employment with the Confederation (see Directors Emoluments, Note 3/4).

12 Pensions

City & Hackney GP Confederation CIC has been granted access to the NHS pension scheme, subject to the Statutory Instrument that came into effect on 01 April 2016 allowing GP practices to pension sub-contracted income, and subject to it holding appropriate contracts and having the necessary shareholding structure.

The NHS Pension Scheme is an unfunded, defined benefit, final salary scheme that covers NHS employers, general practices and other bodies, allowed under the direction of the Secretary of State, in England and Wales. Contributions for employees and employers are paid to the Exchequer which in turn meets the cost of paying benefits as and when they fall due. In order to assess an appropriate contribution cost historically there has been an associated notional fund of assets deemed to be invested in UK Government stocks. As a consequence it is not possible for City & Hackney GP Confederation to identify its share of the underlying scheme. City & Hackney GP Confederation has no liability in respect of the scheme except in relation to the ongoing employers contribution.

The most recently published full actuarial valuation report was based on data at 31 March 2012, and published in 2014. (Prior to this, the last published valuation was as at March 2004). The next actuarial valuation has recently been carried out as at 31 March 2016 but has not yet been published.

The employer's contribution rate payable is 14.38% (2017 14.38%) of pensionable pay with employees contributing between 5.0% and 14.5% of pensionable pay depending on their role/level of pay. The employer's contribution rate increased by 0.08% from 14.30% to 14.38% with effect from 1 April 2016 as a result of the national NHS Pensions Admin Levy.

There are 1.6 million contributors to the scheme, 900,155 pensions in payment and 651,377 deferred pensioners (as at 31 March 2018). Net liabilities of the Scheme as at 31 March 2018 were £525.1bn.

Employers' pension contribution costs are applied to resources expended as and when they become due. On advice from the Actuary the contribution may be varied from time to time to reflect changes in the Scheme's liabilities. The total employer contribution payable in the 12 month accounting period ending 30 September 2018 by City & Hackney GP Confederation was £164,268. The outstanding amount due to HMRC for employer's and employee's contributions at 30 September 2018 was £143,310.

12 Pensions (continued)

The scheme is a "final salary" scheme. Following consultation in 2006, a number of changes to the NHS Pension Scheme were introduced. On 1 April 2008 a new "2008 Section" of the Scheme was set up for new joiners on or after 1 April 2008. Joiners prior to this date are in the "1995 Section". For 1995 Section members, annual pensions are based on 1/80th of the best of the last three years' pensionable pay for each year of service. For members of the 2008 section, pensions are based on 1/60th of the average of the best three consecutive years in the last ten. A lump sum normally equivalent to three years' pension is payable on retirement; for members of the 2008 section the lump sum will be a maximum of 25% of the value of their fund at retirement. Annual increases are applied to pension payments at rates defined by the Pensions (Increase) Act 1971, and have historically been based on changes in retail prices in the twelve months ending 30 September in the previous calendar year. From 2011/12, the Consumer Price Index replaced the Retail Price Index. On death, a pension of 50% of the member's pension is normally payable to the surviving spouse.

Early payment of a pension, with enhancement in some circumstances, is available to members of the Scheme who are permanently incapable of fulfilling their duties effectively through illness or infirmity. A death gratuity of twice final year's pensionable pay for death in service, and five times their annual pension (subject to certain conditions) for death after retirement, is payable.

The scheme provides the opportunity to members to increase their benefits through money purchase Additional Voluntary Contributions (AVCs) provided by an approved panel of life companies. Under the arrangement City & Hackney GP Confederation can make contributions to enhance an employee's pension benefits. The benefits payable relate directly to the value of the investments made.

A key challenge and success in previous years was the work undertaken to gain access to the NHS Pension scheme, an important benefit for both the Confederation's directly employed staff and for the Confederation's member practices in terms of the treatment of subcontracted income. There remain some residual issues around the processing of pension contributions and pension records in relation to the period when the Confederation had a gap in access to the Scheme, which are being discussed with the NHS Business Services Authority, but in terms of sub-contracted income, a rule change governed by a Statutory Instrument came into effect on 01 April 2016 to allow this to be possible. These important changes were worked on with the Department of Health, NHS England and the NHS Pensions Agency and should benefit all other GP Confederations across the country.

13 Operating lease commitments

The Confederation had future commitments at the year end under operating leases expiring as follows:

	Property 2018 £	2017 £
Less than one year: office rental, 3 month's notice	8,750	4,415
	<u>8,750</u>	<u>4,415</u>

CIC 34

Community Interest Company Report

For official use
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*Please
complete in
typescript, or
in bold black
capitals.*

**Company Name in
full**

CITY & HACKNEY GP CONFEDERATION C.I.C.

Company Number

09125623

Year Ending

30 SEPTEMBER 2018

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

City and Hackney GP Confederation CIC was set up in July 2014 with a membership of 43 GP practices in City and Hackney, with a total registered patient list size of 321,376 (as at 1 October 2018).

The purpose of the GP Confederation is to support member GP practices to improve quality, resilience and stability in primary care, and to develop innovative, cost-effective services that respond to the needs of local people.

During the accounting period, the GP Confederation was commissioned by City & Hackney Clinical Commissioning Group to deliver on a number of enhanced primary care contracts, including:

- Long Term Conditions
- Frail Home Visiting
- Extended Hours/Enhanced Access
- Duty Doctor
- Mental Health
- Vulnerable Children
- Maternity
- Early Years
- End of Life
- Phlebotomy
- Post-Operative Wound Care

The Confederation delivered these contracts by sub-contracting with its member practices and supported practices to deliver the contract requirements. The Confederation also directly provided a Stop Smoking service commissioned by the London Borough of Hackney; and a Childhood Immunisation Service and Extended Access Hubs commissioned by City & Hackney Clinical Commissioning Group.

Key achievements during the accounting period included:

- Further developing the organisation with full support and sign-up from all GP practices in City and Hackney;
- Further developing a culture across GP practices of working together collaboratively and supporting each other to achieve total population coverage across a large contract portfolio;
- Successfully negotiating and agreeing a single 7 year contract with City & Hackney Clinical Commissioning Group from 1st April 2018;
- Establishing a community anti-coagulation service during 2017/18, and developing a number of GP practices as anti-coagulation hubs;
- Achieving major health gain in the management of Long Term Conditions, resulting in City and Hackney practices being amongst the most highly performing in the country (as measured by the national Quality and Outcomes Framework);
- Offering an additional 17,000 extended hours appointments for patients over the past year, 88% of which were delivered by GPs;
- Continuing to achieve significant improvements in the numbers of local people being supported to give up smoking. The service has delivered quitter rates above the contract target of 750 4-week quitters per annum for each of the 3 years of the contract;
- ;

- Appointing and developing 8 Neighbourhood Clinical Leads, appointing a Primary Care Neighbourhood Development Manager, engaging GP practices in the neighbourhood model for City and Hackney;
- Successfully organising and facilitating 8 large neighbourhood workshops in July 2018 that brought whole practices teams together at a neighbourhood level for learning, development and discussion;
- Maintaining and extending a Salaried GP scheme which has contributed significantly to the building of additional GP capacity within City and Hackney ;
- Recruiting successfully to a third cohort for a 12-month Salaried Trainee Practice Nurse scheme to attract and train qualified nurses as Practice Nurses and to increase Primary Care Nursing capacity in City and Hackney;
- Developing and successfully completing a fully funded Salaried Trainee Practice Manager scheme to train a cohort of 6 Trainee Practice Managers to develop practice management expertise in City and Hackney and prepare for succession planning;
- Successfully bidding on behalf of 4 GP practices in North Hackney for Clinical Pharmacists in General Practice funding through Wave 4 of the national scheme;
- Continuing to contribute to the development of a Community Education Provider Network (CEPN) in City and Hackney, and successfully securing funding to support the training and development of primary care staff

(Please continue on separate continuation sheet if necessary.)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

The company's stakeholders are the local population and local GP Practices. No consultation with stakeholders took place in the accounting period, however we work closely with our General Practices to provide them with the support they need. We also work closely with City & Hackney GPs, the Local Authority and the City & Hackney Clinical Commissioning Group to identify the health needs of local people and provide appropriate services to meet these needs.

(If applicable, please just state "A social audit report covering these points is attached").

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

Note 3 and Note 4 in our accounts for the 12 month period ending 30 September 2018, show Directors' Remuneration of £273,473.

There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require disclosure.

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

No transfers of assets took place during the accounting period.

(Please continue on separate continuation sheet if necessary.)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed



Date

29/03/2019

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

DIRECTOR OF FINANCE	
2nd Floor, Lawson Practice	
85 Nuttall Street, London	
N1 5HZ	Tel 0207 729 7236
DX Number	DX Exchange

When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

(N.B. Please enclose a cheque for £15 payable to Companies House)