**Person Specification**

The person specification describes the characteristics (skills, knowledge, experience and qualifications) that are needed to carry out the duties in the job description.

|  |  |
| --- | --- |
| **Criteria** | **Description** |
|  | **Essential** | **Desirable** |
| **Qualifications** | * Good General Education
* Holds a full UK Driving License (unless using another approved mode of transport)
* Qualified in Phlebotomy
 | * Qualified to NVQ level 3 or an apprenticeship qualification
* Basic life support training within one year
 |
| **Skills, Knowledge & Experience** | * Ability to provide quality care
* Good interpersonal and communication skills
* Skilled in Phlebotomy
* Good organisational skills
* Good team working skills
* Effective time management skills
* Ability to work independently following verbal or written instructions
* Adaptable to change
* Computer literate
* Experience within a health care setting
 | * Knowledge of Emis Web clinical system
* Skilled in administrating Flu jabs, Shingles, Pneumonia & B12
* Skilled in blood pressure measurement, pulse check , respiratory rate, urine dipsticks, diabetic foot checks, oxygen saturation measurement and blood glucose monitoring
* Basic first aid knowledge
* Health and safety awareness
* Awareness of Blood Borne Viruses
* Experience in Home visiting
 |
| **Qualities/Attribute** | * An understanding, acceptance and adherence to the need for strict confidentiality
* Able to work under pressure and remain calm
* Flexible and adaptable
* Aware of own limitations
* Keen to develop
 |  |