**Person Specification**

The person specification describes the characteristics (skills, knowledge, experience and qualifications) that are needed to carry out the duties in the job description.

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| **Criteria** | **Description** | |
|  | **Essential** | **Desirable** |
| **Qualifications** | * Good General Education * Holds a full UK Driving License (unless using another approved mode of transport) * Qualified in Phlebotomy | * Qualified to NVQ level 3 or an apprenticeship qualification * Basic life support training within one year |
| **Skills, Knowledge & Experience** | * Ability to provide quality care * Good interpersonal and communication skills * Skilled in Phlebotomy * Good organisational skills * Good team working skills * Effective time management skills * Ability to work independently following verbal or written instructions * Adaptable to change * Computer literate * Experience within a health care setting | * Knowledge of Emis Web clinical system * Skilled in administrating Flu jabs, Shingles, Pneumonia & B12 * Skilled in blood pressure measurement, pulse check , respiratory rate, urine dipsticks, diabetic foot checks, oxygen saturation measurement and blood glucose monitoring * Basic first aid knowledge * Health and safety awareness * Awareness of Blood Borne Viruses * Experience in Home visiting |
| **Qualities/Attribute** | * An understanding, acceptance and adherence to the need for strict confidentiality * Able to work under pressure and remain calm * Flexible and adaptable * Aware of own limitations * Keen to develop |  |